



St. Louis

GRAMMAR SCHOOL

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12 May 2010

Dear Parents/Guardians,

Year 12 Students will be on study leave from today, Wednesday 12th May at 3.30pm. While most students may decide to remain at home to study, supervised study will be available in school from 9.00am to 3.30pm until the end of the examinations. This study facility will be held in C1. Any Y12 student who wishes to avail of this must register their intention to study in school with their Year Head each morning. Students using supervised study must remain in the study room for the full duration of the school day. **Pupils coming into school, for any reason, must attend in full school uniform.**

Once study leave begins any pupil who needs to speak to a teacher about a subject or any other issue, is advised to telephone the office and make an appointment before coming in. Some teachers may schedule revision classes during study leave time and it is recommended that pupils attend such classes.

All pupils are aware of the rules and regulations in relation to sitting their examinations. Students must be at their examination room for a morning exam at 9.00am and afternoon exam at 1.15pm with all the required equipment for each examination. Pupils are not permitted to borrow equipment from any other student during exams. **Please note students are not permitted to bring mobile phones or other electronic devices into any examination room even if they are switched off.** Pupils are strongly advised to leave mobile phones at home during examinations. Each student has been given an individual timetable which lists the times and dates of each of their examinations. Subject text books are to be returned to teachers on the day of the final examination for that subject.

GCSE examinations results will be available from **10.00am in school on Tuesday 24th August 2010.** All students, accompanied by a parent or guardian **must** be available for a brief interview with members of the SLMT on Tuesday 24th August from 11.00am to discuss their post 16 options. Mrs Devlin will also be available for Careers advice. The requirement for returning to St. Louis to study Sixth Form courses is 3 Grade B passes and 3 Grade C passes, if students do not meet this minimum standard they may not qualify for a place in Sixth Form in the school and should investigate courses in other schools or colleges.

Please refer to our school website for further information on examinations, school calendar and other relevant material.

Finally, I would like to take this opportunity to wish your daughter/son every success in their examinations and I hope to see them in Sixth Form at St Louis in September. The first day of term for Year 13 is Thursday 26 August 2010.

Yours faithfully,

Mr Kevin Martin
Principal